

# SHEFFIELD CITY COUNCIL

## Admissions Committee

### Meeting held 9 July 2019

**PRESENT:** Councillors Vic Bowden, Michelle Cook, Peter Garbutt, Talib Hussain and Mike Levery

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#### **1. APPOINTMENT OF CHAIR**

1.1 RESOLVED: That in the absence of the Chair of the Committee (Councillor Chris Rosling-Josephs), Councillor Michelle Cook be appointed Chair of the meeting.

#### **2. APOLOGIES FOR ABSENCE**

2.1 An apology for absence was received from the Chair of the Committee (Councillor Chris Rosling-Josephs).

#### **3. EXCLUSION OF PUBLIC AND PRESS**

3.1 RESOLVED: That the public and press be excluded from the meeting before discussion takes place on item 7 on the grounds that, if the public and press were present during the transaction of such business, there would be a disclosure to them of exempt information described in paragraphs 1, 2 and 3 of Schedule 12A to the Local Government Act 1972, as amended.

#### **4. DECLARATIONS OF INTEREST**

4.1 In Agenda Item 7 (Home to School Transport Appeals), Councillor Mike Levery declared a personal interest in Case No. EC01 and left the meeting.

#### **5. MINUTES OF PREVIOUS MEETING**

5.1 The minutes of the meeting of the Committee held on 18<sup>th</sup> June, 2019 were approved as a correct record.

#### **6. ACTION TAKEN UNDER DELEGATED POWERS**

6.1 The Committee noted that, since its last meeting, no decisions had been made by the Executive Director, People Services, in consultation with the Chair of the Committee, under powers delegated to her with regard to home to school transport or school admissions.

#### **7. HOME TO SCHOOL TRANSPORT APPEALS - VERBAL APPEAL (CASE NO. EC01)**

7.1 In attendance were the appellants and Andy Tierney (Customer Services).

- 7.2 The Chair welcomed everyone to the meeting and asked attendees to introduce themselves. She then outlined the procedure which would be followed during the meeting.
- 7.3 The Executive Director, People Services, submitted a report and commented upon a case where the parent had appealed against the administrative decision made by the Executive Director with regard to the refusal to grant a home to school travel bus pass (Case No. EC01).
- 7.4 Andy Tierney explained the Stage 1 review and Stage 2 appeals process regarding the City Council's Home to School Transport Policy. Mr. Tierney informed the Committee of the reasons why the request for a home to school travel pass had been refused at Stage 1.
- 7.5 The appellants explained to the Committee the reasons for the request for a home to school travel pass for their child.
- 7.6 In response to questions raised by Members, the appellant stated that, due to her child's SEN needs, the school she had applied for would be able to provide the help and support her child required and that, due to the child's disability, it would be difficult for her to travel to one of the three qualifying schools. The Committee also took into account the further medical evidence, support plan and letter from the Department for Work and Pensions which was provided by the appellants at the hearing.
- 7.7 At this stage in the proceedings, the appellants left the meeting to enable the Committee to consider the evidence.
- 7.8 RESOLVED: That the appeal be upheld on the grounds that there are exceptional educational, financial and physical circumstances in the case (Case No.EC01).

## **8. DATE OF NEXT MEETING**

- 8.1 It was noted that the next meeting of the Committee would be held on Tuesday, 10<sup>th</sup> September, 2019, at 2.00 p.m., in the Town Hall.